



SEVERN  
BUSINESS  
COLLEGE

## Fees Payment

### Two methods of making course fees payment:

1. Pay the full amount of the Course Fees prior to the start of the course.
2. Pay 75% of the Course Fees at the time of enrolment. Pay 100% of the Course Fees before the start of the second semester.

Please note: the entire amount of the Course Fees has to be paid in full before the start of the second semester.

### Types of Fees:

1. Course Fees.
2. Awarding Body / Examination Fees.

Registration Fee with the Awarding Body / Examination Fees are not included in the Course Fees.

### Payment of Fees can be made by the following methods:

1. Cheque/Bankers Draft - made payable to -  
'Severn Business College Ltd'
2. Bank Transfer - can be made into the following account -  
Bank: HSBC  
Branch: 192 Hoe Street, London, E17 4QN, UK  
Sort Code: 40-07-15  
Account Number: 91886398  
IBAN: GB45MIDL40071591886398  
BIC: MIDLGB2111C
3. Credit/Debit Card - Payments can be made on the SBC web page -  
[www.severnbusinesscollege.com/onlinepayment.php](http://www.severnbusinesscollege.com/onlinepayment.php)
4. Relative/Friend - in the UK - can pay by cash or cheque

### Additional Information:

Once a Course Fee deposit has been paid to the college, it creates a binding agreement by the student to follow the course applied for and to pay the remaining Course Fees in full. Failure to settle the fees will result in the enrolment being cancelled and consequent exclusion from the College. The UK Border Agency will be informed.

Please note: registration with the College is separate from the registration with the Awarding Body. All students are required to register with the Awarding Body from which they will get the award. Registration fee with the Awarding Body is not included in the Course Fees. All information regarding when to register with the external bodies and how much it costs will be available on request from the College Reception.